

Advising Technology Subcommittee
March 6, 2024
9:30am – 11:00am
Microsoft Teams

MEETING NOTES

- April 3rd Meeting
 - As registration is a busy time for many advisors, a full April meeting may not be advantageous. The NACADA Region 3 conference from April 15 to 17 and other training events in April make rescheduling for the month challenging. Therefore, the April 3 meeting time will be open for individuals wishing to drop in and share experiences during priority registration week.
 - The next standard meeting will occur as planned on May 1, 2024. Summer meeting times have not been planned, and it has been discussed that the committee will break for the summer.
- Load Testing Debrief & Registration Updates
 - The simulated load testing experience on March 1 went well overall. No DoIT representatives were present at this meeting to provide elaboration. Additional details are expected in the future.
- Updates from the Registrar
 - Error messages in Banner (**see screenshot below**)
 - The Registrar is working on an update of seven distinct error messages that students commonly experience when registering for classes.
 - If there are recommendations for language or other edits, please pass them to tech committee members who will then make a submission to the tech suggestion form. Brian Dusel and the Tech Committee receive a record of these submissions, so be assured that submissions are being actively monitored.
 - There may be maximum character limitations. The longest string (“class restriction”) is currently 115 characters.
 - Sample change: *Click the course’s title and view ‘Restrictions’ for more information.*
 - Timeline on feature development in Banner 9
 - Several beloved Banner 8 features were altered or removed in the Banner 9 update. Work is being done to restore desired functionality.
 - Concise Student Schedule: This will be completed first. It was a helpful feature for viewing multiple data points: days, times, locations, delivery method, and instructor information. Some units have used it during orientation as a check out procedure. The calendar feature in EAB under the courses tab provides a reduced workaround for the time being.
 - Advisee Grade Summary: This allowed advisors to see a list of students’ in-process grades. It was especially useful for tracking retention and progression after final exam week. The Banner 9

version will attempt to restore the functionality that previously existed for students who are assigned as advisees.

- Changes to Browse Classes (seat count/actual enroll column, number of entries per page, size of columns or freezing top row; etc) are also in the development queue.
 - Partial title searches: In Banner 9, the course title box could produce a kind of wildcard search. For example, ITAL, would pull up ITAL language classes but also History of Italy, and even the word 'Digital.' In Banner 9, this search feature is currently not available, but it would be helpful for maximum flexibility with searching. If a single subject code can pull up all the courses being offered that semester for that subject, then a single search string should be able to find all related instances as well.
 - Waitlist for registration. There are no further updates on the waitlist feature. First, DoIT would need to set up the system. Dates will be shared as they are available. There is a special committee that votes for technology priorities regarding the university's partner, IBM. All of the current infrastructure and IBM's hourly development time is presently supporting other projects including FAFSA. The waitlist feature has not been voted on yet, and there are no hours allocated to its development at present. There is some confidence that such a feature will be implemented in the future; yet, the timing is unknown. Many conversations will be needed as the process unfolds. (A.M/C.R.)
- Updates from Financial Aid
 - Any CPoS timeline updates for AY 24-25?
 - No updates from Financial Aid at this time.
 - DegreeWorks Technology Concerns
 - Several advisors have noticed delays or lack of timely access when using DW. This includes:
 - Time it takes to load an Audit
 - Time it takes to Process New
 - When an exception is not enforced
 - The new technology update for May aims to address many of these issues. Beta testing for Responsive Dashboard and the DegreeWorks update will be completed soon. The Registrar and IT will coordinate with the UAC to prepare and then announce specific details regarding the update.
 - Upvoting Ideas in Idea Portal in EAB
 - Log in to EAB > Question mark in upper right > Help Center & Support Links > Idea Portal > Search for list of items to upvote
 - As a group, the committee discussed upvoting certain features: sharing appointment summaries with students, sending welcome messages before campaigns start, copying a campaign, smart email tag for capturing student notes, requiring student notes when scheduling.
 - Advisors and related personnel are encouraged to continue to review the Idea Portal entries, vote on them, and post additional requests. EAB does, in fact, monitor the feedback threads actively.

Current image of 7 most common registration errors and their potential rewording

Message	Student View (upper right corner of Register for Classes):
Student Attribute Restriction	❗ ACCT 426 CRN 51945: Restricted to students with a specific student attribute.
Campus Restriction	❗ ACCT 426 CRN 51945: Restricted to students at a specific campus.
Class Restriction	❗ ACCT 426 CRN 51945: Restricted to students of a specific classification, i.e., freshman, sophomore, junior, senior.
College Restriction	❗ ACCT 426 CRN 51945: Restricted to students in a specific college.
Degree Restriction	❗ ACCT 426 CRN 51945: Restricted to students seeking a specific degree.
Field of Study Restriction - %1%	❗ ACCT 426 CRN 51945: Restricted to students in a specific major, minor, or concentration. Field of Study override needed.
Maximum hours exceeded	❗ ACCT 426 CRN 51945: Maximum number of enrolled hours has been met. An overload approval is needed.