

Basic Guidelines for All Discover USC Presenter Groups

Poster Presentations

- Poster Size:
 - **The recommended poster size is four feet high by 3.5 feet wide.** These dimensions will allow two posters to fit side by side on the poster boards.
 - We understand that some presenters might need to re-use their posters at other conferences with different dimension requirements. To accommodate this, presenters may size their posters to fit within our minimum and maximum requirements.
 - Posters must be a minimum of two feet by three feet (oriented horizontally or vertically).
 - The maximum allowable size is four feet by four feet (the vertical edge will curl around the display board if the poster is four-feet wide).
- Poster Printing:
 - We recommend having posters printed by [USC Printing Services](#) on vinyl, rather than paper.
 - Medical Scholars may have posters printed at the School of Medicine's Instrument Resource Facility (printing on fabric is recommended when using IRF; see [guidelines](#)).
- Poster Content:
 - There are no specific requirements for Discover USC poster content. We recommend that presenters work with faculty mentors to ensure content is appropriate and effective.

Three-Minute Thesis Presentations

- Presentations are limited to three minutes maximum. Three-minute thesis competitors who exceed three minutes will be disqualified.
- Presenters may use one static PowerPoint slide, with no transitions, animations or movement of any kind.
- Three-minute thesis presenters should submit their presentation slides ahead of time as instructed and bring them on a USB drive for back-up.
- Presenters may not use electronic media, such as sound or video files, or props such as costumes, lab equipment or musical instruments.

Limited Oral and Creative Presentations

- Oral presentation guidelines:
 - Oral presentation timeslots last 15 minutes. You must be able to launch your slideshow, complete your presentation and question and answer period within that 15-minute time frame. (We recommend allotting 10 minutes for the presentation and 5 minutes for Q&A.)

- Presenters should bring their presentation slideshows on a USB drive for loading on the presentation computer.
- Slideshows may be in PowerPoint or PDF format. We recommend using the widescreen size (16:9) for slides, but the standard size (4:3) format is also allowed. We recommend against using custom slide sizes.
- All oral presenters will have use of a laptop computer outfitted with Microsoft PowerPoint and PDF presentation software, a presentation screen and a remote control to advance slides in their presentation room.

- Creative Presentations
 - Creative presentation timeslots last 15 minutes. You must be able to complete your presentation and question and answer period within that 15-minute time frame. (We recommend allotting 10 minutes for the presentation and 5 minutes for Q&A.)
 - The presentation must include an introduction and a reflection or conclusion stating what the presenter learned from the creative work presented.
 - If the presentation includes a digital component such as a PowerPoint presentation, musical recording, video clip or other, please bring it on a USB drive, DVD or CD. Any accommodations must be [requested](#) to ensure the right equipment the day of.