

Graduate Director Meeting

Fall 2022

October 25, 2022

3:00 to 4:30

1. Ensuring satisfactory progress to degree requires at least:
 - a. Explicit language in a program handbook to help students know what is expected, (e.g., perhaps including milestones and a timeline?); and
 - b. Regular monitoring to provide assistance when needed, and enforcement when required.
 - c. Do you have anything to share from your program as to how you do this?
2. Doctoral Committee composition currently requires 3 “internal” members and 1 “external” member. Seeking thoughts for finding an appropriate compromise between:
 - a. Ensuring the graduate faculty in the program have adequate ‘voice’ to ensure that any product (e.g., dissertation) is an appropriate representation of the quality and focus of the program;
 - b. Ensuring that students addressing a topic that is best served through an interdisciplinary lens can have a committee with the expertise to provide appropriate guidance; and
 - c. The appropriate role for an external member:
 - i. To ensure the student is treated fairly (advocacy)
 - ii. To ensure the process meets institutional rigor (Qualify assurance)
 - iii. To provide expertise not otherwise available (content expertise)
 - iv. Combination? Other?
3. Reminders:
 - a. The ‘grade mode’ for thesis (799) and dissertation (899) work has been modified to allow “incomplete” to be awarded, in addition to T and U, with all the same expectations for usage—to be used only in circumstances beyond the control of the student.
 - b. Any student who accumulates 3 or more grades of incomplete (at the same time) will be blocked from enrolling in additional classes until their record reflects fewer than 3 grades of incomplete.
 - c. Students must be enrolled in at least 1 hour of graduate credit:
 - i. Whenever using university resources, which includes comprehensive assessments that must be proctored and/or graded by faculty; submitting drafts of a thesis or dissertation that must be evaluated; defending a thesis or dissertation.
 - ii. To qualify to submit an application to graduate.
 - d. Every instructor of record is required to submit grades for every student, at the end of every course, every semester.
4. Other topics of interest?
5. Good of the order?